



## WASATCH HOMELESS HEALTH CARE, INC. Fourth Street Clinic POSITION DESCRIPTION

**Position Title:** Triage Registered Nurse  
**Department:** Clinical  
**Supervisor:** Clinic Operations Manager  
**Status:** Full time

**Date:** February 2017  
**FSLA Status:** Exempt  
**Salary Range:** Competitive

### Organization Overview and Function

Wasatch Homeless Health Care, Inc., (WHHC) dba Fourth Street Clinic, Salt Lake's leading nonprofit healthcare provider for homeless Utahns is a Patient Centered Medical Home that operates with a staff of 50 and a volunteer network of more than 150. Annually, the clinic serves over 5,000 homeless men, women and children with more than 25,000 primary care, mental health, substance abuse, dental, specialty care and case management visits. Fourth Street Pharmacy dispenses 60,000 medications. By increasing homeless Utahns' access to primary care, Fourth Street Clinic is a major partner in ending homelessness, promoting community health, and achieving across-the-board health care savings.

Fourth Street Clinic is seeking an experienced Registered Nurse interested in providing triage and primary care services in an outpatient clinic setting. The applicant must be licensed in the State of Utah.

### Duties & Responsibilities

The Registered Nurse (RN) promotes and restores patients' health by collaborating with physicians and multidisciplinary team members in the primary care setting; providing physical and psychological support to patients; assists with patients' flow through the clinic via the triage process.

### Detailed Definition – Primary Care

Primary health care consists of a broad range of health care services including the following:

- Promotion and maintenance of health that includes counseling and patient education.
- Management of acutely and chronically ill patients and the provision of selected intervention according to established standards of health care.
- Consultation, collaboration with primary care providers, other health care professionals, and community resources when appropriate.

### Principal Responsibilities

- The Triage RN's Primary responsibility is to assess, evaluate and maintain patient safety throughout the clinic.
- Identifies patient care requirements as part of the triage process and establishes personal rapport with potential and actual patients.
- Maintains continuity among the medical teams by documenting and communicating actions, irregularities, and continuing needs.
- Promotes patient's independence by establishing patient care goals; teaching patient, friends, and family to understand condition, medications, and self-care skills; answering questions.
- Assures quality of care by adhering to therapeutic standards; measuring health outcomes against patient care goals and standards; making or recommending necessary adjustments; following 4<sup>th</sup> Street Clinic philosophies and standards of care set by state board of nursing, state nurse practice act, and other governing agency regulations.



- Assists in resolving identified patient problems and needs by utilizing multidisciplinary team strategies.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations; calling for assistance from health care support personnel.
- Protects patients and employees by adhering to infection-control policies and protocols, medication administration and storage procedures, and controlled substance regulations.
- Maintains patient confidence and protects operations by keeping information confidential.
- Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; evaluating new equipment and techniques.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.
- Maintains a cooperative relationship among health care teams by communicating information; responding to requests; building rapport; participating in team problem-solving methods.
- Contributes to team effort by accomplishing related results as needed.
- Establishes a compassionate environment by providing emotional and psychological support to patients, friends, and families.
- Support clinic health promotion group education for patients

### Qualifications

- The Registered Nurse is a graduate of an accredited program and is licensed in the State of Utah.
- Excellent assessment skills acquired through working previously in the nursing field.
- ACLS/PALS/BLS certified upon hire or within 90 days of hire date.
- Bilingual English/Spanish preferred.
- Familiarity with wound care techniques.
- Ability to multitask and prioritize cares based on patient needs and clinic flow.
- RN must work well with the clinic team including primary care, behavioral health, dental, front desk and client services to prioritize care.